



POLICY FOR ENERGY MANAGEMENT

Presented to:

**Trustee Resource Committee
13 March 2024**

Date approved: ¹	9 May 2017 (AMVC Property Committee)
Date adopted:	6 July 2017 (Four Cs MAT Trustees)
Date reviewed: ²	13 March 2024
Date of next review: ³	Spring 2027

¹ This is the date the policy was approved by the meeting

² This is the date the policy was reviewed prior to its approval above

³ This is the date as set by the policy review clause or the date approved plus three years

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- School also means College, Academy or Academies
- References to School are taken to mean any school within the Four Cs Multi-Academy Trust

ENERGY MANAGEMENT POLICY

1.0 POLICY OBJECTIVES

1.1 The Trustees of the Four Cs MAT are committed to the effective management of energy resources, with the policy objectives of:

1.1.1 Controlling consumption and cost outlay as part of sound financial management practices;

1.1.2 Improving working conditions for Pupils, Staff and other users;

1.1.3 Promoting pupil awareness of energy and environmental issues and energy usage;

1.1.4 Preserving finite energy resources for future generations;

1.1.5 Contributing towards a cleaner and healthier environment by reducing carbon dioxide and sulphur emissions, minimising carbon dioxide and other harmful emissions.

1.1.6 The school works to seek any external sources of finance to support energy management.

1.1.7 The Finance Manager is responsible for procuring the most cost effective energy contracts (gas and electricity) whilst complying with procurement legislation.

1.1.8 The school purchases energy efficient equipment whenever available within budgetary constraints.

1.1.9 When fluorescent type light fittings reach the end of their useful life they will be replaced with LED fittings.

1.1.10 Staff are encouraged to:

- use air conditioning units efficiently within an operating range of 19-21°C.
- turn off air conditioning units when the room is not in use.
- turn off heating appliance before opening windows and doors.
- turn off lights and all other electrical devices when not in use.

1.1.11 The Kitchens are a high energy use area. The Caterers are encouraged to only turn on equipment when required and turn it off as quickly as possible after service.

1.1.12 The space heating systems will be controlled by the Site Manager to optimise energy usage to suit climatic conditions maintaining a comfortable working environment for Staff, Pupils and other school users.

2.0 ENERGY REPORTING

The Property report presented to each Local Governing Committee's Property meeting each term, the Site Manager will report on energy matters.

In addition, within the annual company accounts, the Trustees Report includes the new statutory requirements for Streamlined Energy and Carbon Reporting where energy use, emissions data and measures taken to improve energy efficiency are reported.

3.0 ENVIRONMENTAL RESPONSIBILITY

3.1 Environmentally friendly initiatives will be considered and preferred if they represent good value for money.

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4.0 **Policy Review**

4.1 The Trust Board will review this policy in line with the procedure for policy review.

4.2 Date for Review

If no other reason for review, this policy will be reviewed every three years by the Trustees with the next review being in three years.

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