



Four Cs Multi-Academy Trust

TRUST STANDARDS COMMITTEE TERMS OF REFERENCE



The Standards Committee has delegated powers from the Trustees to manage all the Attainment, Personnel and Students and Safeguarding aspects of the Trust and in doing so take reasonable endeavours to:

Responsibility – Attainment	Autumn	Spring	Summer
1. Provide general guidance to the Trustees and CEO on all matters relating to the curriculum taught across the MAT.	As and when required		
2. Oversee Curriculum planning and creation of the Curriculum statement and Policies within the context of each school's Development Plan, the aims policies and objectives of the MAT and all other relevant influences, and to monitor the adoption and operation of all such Plans and Policies.			✓
3. Ensure that the MAT establishes for and delivers Religious Education within the Curriculum Plan and to monitor the adoption and operation of such policies.	✓	✓	✓
4. Ensure that the requirements of pupils with special education needs are met.	✓		✓
5. Approve and monitor such policies and procedures as are relevant for the operation and development of MAT instigated extra-curriculum activities including, as appropriate, guidelines for the management and safe conduct of such activities and the formal approval of all overseas visits/activities undertaken by staff/pupils.	✓	✓	✓
6. Receive and review information about MAT performance required to be published by each school.	✓		
7. Report regularly to the Trustees on all matters relating to the curriculum and performance of each school.	✓		✓

Responsibility – Attainment	Autumn	Spring	Summer
8. Maintain and improve the continuing education for the population served, encompassing a broad range of activities, interests and needs, and will ensure the presence of planned, wide ranging, quality provision which reflects relevant local authority and national policy and local needs.			✓
9. Maintain and develop work with other agencies and partners to meet the identified needs of the local community.	✓	✓	✓
10. Consider and recommend for adoption any policies relevant to Attainment and provide general guidance on this matter to the Full Trust Board (FTB), monitoring the adoption and operation of these policies.	✓	✓	✓

Responsibility – Personnel	Autumn	Spring	Summer
11. In conjunction with the CEO, oversee Personnel planning within the context of the MAT's Development Plan and other similar influences. (All day to day operational management and supervision of Personnel being delegated to the CEO).	As and when required		
12. Oversee personnel matters, covering Staff, Governors, Trustees and others having access to and use of the MAT's facilities and environment. The only exclusion being issues related to Safeguarding of students, which is under the control of the Trust Standards Committee (TSC).	✓	✓	✓
13. Consider and recommend for adoption the policies relating to the Conditions of all such Personnel and provide general guidance on this matter to the Full Trust Board (FTB), monitoring the adoption and operation of these policies. "Conditions being defined as appointments, training, behaviour and Discipline and the provision of services (such as catering, transport etc) which are provided directly for such Personnel.	As and when required		
14. Monitor the amount and type of training arranged for and undertaken by personnel.	✓	✓	✓
15. Ensure the appropriate Statutory Committees and Appeals Panels are constituted and convened in accordance with the legal requirements and specific Terms of Reference (TOR) are adopted for such committees and Panels.	As and when required		

Responsibility – Students and Safeguarding	Autumn	Spring	Summer
16. Oversee all student and safeguarding matters within the MAT.	As and when required		
17. Consider and recommend for adoption, Policies relating to Students and Safeguarding Committee, (eg safeguarding, child protection, behaviour etc).	✓	✓	✓
18. Monitor the adoption and operation of all such Policies and to consider and approve any amendments or additions relating thereto.	As and when required		
19. Provide general guidance to Trustees on all matters relating to Students and Safeguarding.	✓	✓	✓
20. Oversee matters relating to students and safeguarding within the context of each school's Improvement Plan, the Aims, Policies and objectives of the MAT and all other relevant influences.	As and when required		
21. Report regularly to the Full Trust Board (and not less than termly) on all matters relating to Students and Safeguarding.	✓	✓	✓
22. Monitor and report to the Full Trust Board on the amount and type of training arranged for, and undertaken by Governors/Trustees and Safeguarding Lead.	✓		
23. Delegate to the CEO all matters relating to the day to day management and supervision of students and safeguarding across the MAT.	✓	✓	✓
24. Ensure that the appropriate Statutory Committees and Appeal Panels are properly constituted and convened in accordance with the legal requirements and the specific terms of reference adopted for such Committees and Panels.	✓	✓	✓
25. Consider and recommend for adoption any policies relevant to Students and Safeguarding and provide general guidance on this matter to the Full Trust Board (FTB), monitoring the adoption and operation of these policies.	✓	✓	✓

In common with all other aspects of the Trust Standards Committee (TSC), progress will be reported regularly to the Full Trust Board (FTB). Also it is each committee's responsibility to ensure that its policies are reviewed in line with the MATs Document Review Policy, which will include any applicable action plans and respective individual ownership and target dates.

The Chair of the Committee or in his/her absence, the Chair of Trustees, shall have authority in conjunction with the Trust Management to authorise such action or to take such decisions, in event of emergency circumstances only, where it is not practical to convene a meeting of the Committee, subject always to such action or decision being reported to the next meeting

Date for Review: Annually (last reviewed Autumn 2019)